

TomoClub



Standard Operating Procedures (SOP) for Implementing TomoClub in Schools

www.tomoclub.org



OVERVIEW

TomoClub enriches student engagement and fosters social-emotional growth through interactive games and customized lesson plans. TomoClub's implementation of SOPs ensures seamless integration of our social-emotional learning (SEL) curriculum into schools. With a comprehensive proposal and curriculum spanning from Grade 3 to 12, our program aligns with educational goals, providing students with practical skills relevant to their everyday experiences.

CURRICULUM INCLUDES

Games Library and Descriptive Lesson Plans:

Comprehensive collection of games with tailored lesson plans.

Direct Instruction by Experts:

Our TomoClub experts covers classroom management, reflective activities, and engagement strategies.

Evaluation and Assessment:

Continuous methods to track student progress.

On-Demand Training and Webinars:

Professional development resources for school educators.

SCOPE AND SEQUENCE

Our 25-week curriculum is meticulously designed to provide a comprehensive social-emotional learning experience. Each session is carefully crafted to focus on:

SCOPE AND SEQUENCE	
CASEL Competencies:	Weekly sessions focus on specific competencies from the CASEL framework, ensuring comprehensive development.
Themes:	The curriculum introduces key themes essential for personal and social growth, providing depth and context to the learning experience.
Skills/Concepts:	Each session targets vital skills like critical thinking, active listening, emotional regulation, conflict management, and leadership for holistic development.
Interactive Games:	Engaging educational games are incorporated to reinforce learned skills and concepts, aligning with weekly competencies and themes for an interactive learning experience.

PROCESS AND TIMELINE

Facilitating our integration into your school's curriculum is a straightforward three-step process.

Process	Duration	Activity
Introductory Phase	1 week	<ol style="list-style-type: none"> 1. Initial consultations with school administrators to understand needs and goals. 2. Customization of the curriculum to fit each school's unique requirements.
School Staff Training	4 hours	<ol style="list-style-type: none"> 1. Onboarding workshops introducing TomoClub's methodology. 2. Syncing on scope of work of school staff and TomoClub experts and support process.
Curriculum Rollout	5 days	<ol style="list-style-type: none"> 1. Phased implementation starting with pilot sessions. In-person activation by TomoClub experts. 2. Regular assessments and feedback loops to monitor progress.

Prerequisites include using personal computing devices such as laptops and Chromebooks, while sessions typically last 30-60 minutes weekly, tailored to school class lengths for consistency and engagement.

PROFESSIONAL DEVELOPMENT AND TRAINING

Expert Moderation:

Sessions moderated by SEL experts to ensure effective implementation and maximize learning outcomes.

Comprehensive Training:

On-demand training, webinars, and professional development opportunities are provided to school educators.

Access to SEL Experts:

Our team of SEL experts is available to support educators, ensuring a holistic approach to social-emotional learning.

PARENT AND TEACHER ENGAGEMENT

Reflective Snapshots:

Post-session personalized feedback and activities for parents to support their child's development.

Collaboration Platform:

Facilitates collaboration between teachers and moderators to address each student's unique needs.

HOW DOES IT BENEFIT YOUR SCHOOL?

Boosting Attendance:

Designed to boost attendance, achieving a 98% student retention rate.

Afterschool Programs:

Customizable game lengths (5 to 20 minutes) to suit classroom needs, promoting equity and participation.

Interactive Discussions:

Engage students in reflective discussions post-gameplay, focusing on equity and inclusivity.

Seamless Integration:

Integrates with ELA, intervention structures, behavior support frameworks, and equity-focused initiatives for a holistic learning experience.

CONCLUSION

TomoClub adheres to these standard procedures to ensure a smooth and effective integration into the school's framework, providing an enriching, enjoyable, and educational experience for both students and teachers.

EXPLORE US

Visit [TomoClub](https://tomoclub.org) to find out more about us. Contact us at [+1 650 547-8082/ info@tomoclub.org].